WILSON COUNTY BOARD OF HEALTH MINUTES

Tuesday, October 12, 2010

The Wilson County Board of Health held a regular meeting on Tuesday, October 12, 2010 in the Board Room at the Wilson County Health Department. Members present were:

Dr. Ralph B. Perry, Jr., O.D. Norma Velasco Samuel Teruel-Velez Ronnie Sutton, P.E. Josephine Edwards Dr. Richard D. Scott, D.V.M Dr. Jonathon Dewald Kathy L. Dixon, RN, Dr. William Boles, III, D.D.S.

Others present:

Felix Meyer, Rebecca Hunt-Hawley, Lida Blalock, Jenny Nicholson, Karen Boyette, Jennifer Bacon, Phyllis Rathbun, Judy House and Lynn Barnes.

Welcome

Dr. Ralph B. Perry, Jr. called the meeting to order at 6:00 pm and extended a welcome to attendees.

Approval of Minutes of August 10, 2010 meeting

The minutes from the August meeting were accepted without corrections, additions, or deletions.

Health Director's Report

Mr. Meyer welcomed everyone to the meeting. Jennifer Bacon was introduced as the new Laboratory Manager. Mr. Meyer has been selected to co-chair "Scope of Preparedness" subcommittee for NCPH Preparedness Strategic Plan initiative. He and Tammra Morrison will be jointly presenting at NCPHA. An update was given on the Mosely case and also on a patient v. Wilson County Health Department. Accreditation preparation continues. The Health Director's position description is now posted for BOH review on the county website (requirement by Accreditation). AHEC will be providing required training for all new board members. Refresher training is recommended periodically. This is an Accreditation item. Any board members interested in attending are asked to let Mr. Meyer know. Annual review of the fee schedule has been made available on the website. There was no discussion on the annual fee schedule. Ronnie Sutton made a motion to accept the fee schedule and Dr. R. David Scott seconded. The board was asked to approve "Tobacco Free" designation for Wilson County Health Department property. This is an accreditation item that seeks "Tobacco Free" designation instead of "Smoke Free". Discussion was held. Dr. William B. Boles, III made the motion to accept and Samuel Teurel-Velez seconded. Ronnie Sutton opposed. Rebecca Hunt-Hawley, RN, Director of Nursing, reported the health department had been notified a few weeks ago that we are a Carolina Access provider and explained what this means for the health department. It was announced after the meeting, board members could receive their flu shots. Ms. Hunt-Hawley went over the 2010-2011 flu shot price list. She also went over the CDC and the Advisory Committee on Immunization Practices (ACIP) recommendations and the stats for immunizations for health department employees. A mandatory program was discussed, adding the flu shot to the other immunization requirements for all employees as "condition of employment, unless an employee has a medical or religious exemption. Discussion was held. Ronnie Sutton made the motion to accept and Dr. R. David Scott seconded. Jenny Nicholson, Environmental Health Program Specialist gave a presentation on bedbugs. A review of records in Social Work that resulted in an internal review was discussed. Corrective action has been taken. Personnel report was given. Ms. Hunt-Hawley reported on organizational achievements and discussed plans to pursue a Nurse-Family Partnership in conjunction with Nash County. This is a very competitive grant program which requires a substantial service area resulting in the need for WCHD to collaborate with Nash County. Board of Health members were asked to help promote local partner support and collaboration. Wilson County has been awarded a \$58,000.00 annual grant for HIV/Family Planning for another 3 years. The goal of the grant is to increase HIV testing in Family Planning service. The grant money has been used for placing bus ads for HIV/Family Planning services, a lab technician and certified midwife (due to increase in number of days Family Planning available). Also night clinics have been increased from monthly to weekly and able to provide educational opportunities at local health fairs and community events.

Board Chairperson's Report

Dr. Perry said he had nothing to report.

Questions from the Board

Dr. Perry asked if there were any questions from the Board. No one, at this time, had any questions.

Concerns of the Public

One visitor present, but declined to comment.

<u>Adjournment</u>- There being no further business Dr. Perry adjourned the meeting at approximately at 7:10 pm.

Respectfully submitted,

A. Felix Meyer, Secretary Wilson County Board of Health

AFM/lmb