

**WILSON COUNTY BOARD OF HEALTH
MINUTES**

Tuesday December 11, 2012

The Wilson County Board of Health held a regular meeting on Tuesday December 11, 2012 in the Board Room at the Wilson County Health Department. Members present were:

Ronnie Sutton	Kathy Dixon
Thomas Lucas	Maria Glennon, D.V.M.
Michael Lamonds	George Leach
Jessica McKee, D.O.	Melinda Laird

Others present:

Felix Meyer, Debra Harris, Tammra Morrison, Jim Martin, Kate Powell, Cinnamon Narron, Barbara Williams, April Nesbit, Amanda Smith, Olivia Neely and Lynn Barnes.

Welcome

Ronnie Sutton, Chairman, called the meeting to order at 6:00 pm and extended a welcome to attendees.

Approval of Minutes of October, 2012 meeting

The minutes from the October 9, 2012 meeting were accepted without corrections, additions, or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration, and shall be so reflected in the minutes.

SOTCH REPORT/AIDS DAY

Ms. Barbara Williams, Public Health Educator reported on the completed SOTCH report as well as the AIDS Day event. The AIDS Day event was a joint venture of the WCHD, OIC, Community Health Center and multiple faith-based organizations and was a success.

Health Director's Report

Mr. Meyer extended a welcome to everyone. Mr. Thomas Lucas was congratulated on his re-appointment as Chairperson to the Board of County Commissioners. Mr. Meyer briefed the BOH members about the WIC area renovation and gave them a tour.

WCHD is actively recruiting for physician extenders due to the loss of a provider and the Director of Nursing who was also a Nurse Practitioner. The Board was asked if they knew of a Nurse Practitioner or a Physician's Assistant looking for full time work. Also, the pediatrician consultant to the Child Health Program has resigned her position and this position is being actively recruited. Dr. Krabill, Medical Director is filling in until the position is filled.

The WCHD Strategic Plan 2011-2015 (accreditation item), updated on an annual basis, is on the county website for review. All BOH members were encouraged to review and if there are any

suggestions or revisions, email Mr. Sutton, Chairman. There have been 2 resignations, Ms. Rebecca Hunt-Hawley, DON and Ms. Karen Padgett, CTP. Ms. Tammra Morrison, R.N. has been appointed interim DON. Three new employees have been hired, including two employees for Social Work and Mr. Wayne Stem as the Laboratory Director.

Public Health Quality Improvement 101 program was completed, a joint effort between Personal Health and WIC. This is a project designed to streamline client flow-through in all clinics. The WCHD staff has committed to support “Children’s Hunger Elimination of Wilson”. The staff will be collecting canned and prepared foods through December 21st. Thanks were given to Hillary Burchette, Amber Burgess and Barbara Williams for the initiative. This will provide meals during Christmas break for children dependent on school meals. Mr. Sutton commented that this is a very worthwhile program and the staff should be commended.

Ms. Cinnamon Narron gave the revenue report. The annual communicable disease update was given by Ms. Morrison. Mr. Jim Martin, Environmental Health Director gave a report on the food and lodging section that included the education for Environmental Health Specialist, CIT training, grading restaurants, inspection frequency and permits. Ms. Amanda Smith, EH Specialist was recognized for helping get all of the information together. Mr. Sutton commented the EH staff was always very helpful and always have a “how can” attitude.

Mr. Meyer wished everyone Happy Holidays and stated he was proud of what the health department had done for the community.

Board Chairperson’s Report

Mr. Sutton reported Dr. Jessica McKee, Ms. Kathy Dixon, Mr. Thomas Lucas and himself represented the BOH by attending a joint meeting between DSS, Mr. Meyer, some members of the Health Department staff and the County Commissioners with the NC Institute of Government. This meeting was held to explain the Senate bill that was recently passed allowing County Commissioners Boards to make changes or decisions on how Human Services are delivered. Dr. Jessica McKee gave a brief summary of the meeting and the options that were discussed. Questions were asked and discussed. Mr. Lucas stated the commissioners are getting all of the information. Mr. Sutton reported there should be a transcript of the meeting and will get it out to all of the BOH members.

Mr. Sutton reported that the County Commissioners had adopted a resolution several months ago requesting the BOH take appropriate action concerning the Health Director and it was done. As a consequence of that action the County Commissioners decided there was a need for a meeting between the County Commissioners and the BOH to discuss several issues. After talking with several BOH members, there appears to be a consensus the board would like to schedule a meeting with the County Commissioners. Mr. Sutton feels like the board as a whole needs to discuss this before doing so. The floor was open for discussion to determine if there is a need to formally request a joint meeting between the County Commissioners and the BOH. After discussing, Mr. Sutton stated he would like for the board to direct him on what to do. A motion was made by Ms. Melinda Laird to request a meeting between the County Commissioners and the BOH. The motion was seconded by Ms. Kathy Dixon. The motion passed unanimously. Mr. Thomas asked that the Commissioners be presented with the specifics.

Mr. Sutton discussed the need for the annual evaluation for the health director. Mr. Sutton made the suggestion for the board to meet on January 8th to do the evaluation. This concluded the BOH meeting and Mr. Sutton wished everyone a Merry Christmas.

Questions from the Board

Mr. Sutton asked if there were any questions from the Board. No one, at this time, had any questions.

Concerns of the Public

None present.

Adjournment- The meeting was adjourned at 7:30.

Respectfully submitted,

A. Felix Meyer, Secretary
Wilson County Board of Health

AFM/lmb