BOARDS AND COMMISSIONS

2012 - 2013

Resolution For Establishment Of Policy & Procedures For Appointments To County Boards, Commissions, Committees Or Authorities

WHEREAS, it is the statutory duty of the Wilson County Board of Commissioners, as the governing Body of Wilson County, to appoint persons to various boards, commissions, committees or authorities which assist in the operation of county government, and

WHEREAS, the Board of Commissioners is desirous of appointing many different, qualified, knowledgeable, and dedicated people to serve on the aforesaid boards, commissions, committees or authorities, and to that end solicits the interest and input of the citizens of Wilson County in making said appointment, and

WHEREAS, the Board of Commissioners is of the opinion that a policy and procedure that will make the citizenry more aware of the various appointments that are to be made from time to time and the solicitation by the Board of Commissioner of information and recommendations from the public will assist the Board of Commissioners in the appointment of qualified, knowledgeable, and dedicated persons to serve on the various boards, commissions, committees or authorities, and

WHEREAS, the Board of Commissioners desires to increase public awareness of the appointments to be made from time to time by the Board, to increase the public interest in the appointing process, to solicit the public's input in the making of the aforesaid appointments, and to insure attendance at meetings;

NOW, THEREFORE, BE IT RESOLVED by the Wilson County Board of Commissioners that:

Section 1. The policy of Wilson County governing appointments to the various boards, commissions, committees or authorities made by the Board of County Commissioners is as follows:

A) Any citizen of Wilson County is eligible to serve on the appointed boards, commissions, committees or authorities of the County where such appointment is not prohibited by state statute.

B) All appointments will be made according to the Appointments Statute or Ordinance that created that board, commission, committee or authority.

C) Pursuant to Article VI, Section 9 of the NC Constitution no citizen of Wilson County may serve in more than two appointed positions unless exempted by nature of the position he or she may hold in Governmental Service.

D) In an effort to involve as many citizens of the county as possible in the appointment's process, all appointments will expire at the end of their term. The Appointments Committee will consider the existing appointee (if eligible for reappointment) as well as all other nominees for the office. The Committee will consider the needs of the board or commission, the past conduct of the appointee, the prospective contributions of the appointee and the possible contribution of potential new appointees. The Committee will nominate the individual that it considers will make the contribution to the board or commission that is the most consistent with the goals and objectives of the Board of Commissioners. No citizen may serve more than three (3) consecutive terms or a total of ten (10) continuous years in any one position. This policy may be waived if the Board of Commissioners determines that the removal of a number of individuals made ineligible by this statute would be detrimental to the functioning of that board, commission, committee or authority.

E) If an appointee has unexcused absences which constitute more than 25% of the Board meetings in any calendar year which he or she is required to attend pursuant to his or her appointment, he or she is obligated to resign. Excused absences are defined as absences caused by events beyond one's control.

If the individual refuses to resign, he or she may be removed for cause by action of the Board of County Commissioners subject to state or local law. A calendar year is to be defined as a 12 month period beginning on the date of appointment.

F) Each County Commissioner will have available to him or her a binder containing a list of all County Appointments, with the following data provided:

1. Name of the board, commission, committee or authority
2. Brief on the functions
3. Statute or cause creating board, commission, committee or authority
4. Number of members and terms of office
5. Current members and terms of office, including number of terms served
6. Regular meeting day, time and location, if determined

Section 2. Procedures for filling vacancies for appointed positions:

A) Notification of available appointments.

1. A list of available positions stating terms of office, requirements for office, and duties of positions will be published in the Wilson Daily Times thirty (30) days prior to the meeting at which the appointments are to be made. This procedure will be carried out by the Clerk to the Board of County Commissioners.

2. The list of available positions will be mailed to each commissioner at least three weeks prior to the meeting when the appointments are due.

3. Thirty (30) days prior to the terms expiring, the Clerk to the Board will mail a notice to each person who is eligible for reappointment requesting information on his or her interest in continuing to serve. If a résumé is not on file, one will be requested at this time. If an individual is not eligible for reappointment, he or she will be notified and given reason for being ineligible.

B) Selection Process.

1. Six (6) days prior to the meeting of the Appointments Committee, all resumes of applicants for a particular position will be given to the County Manager. The Manager will check each for eligibility.

2. A list of all names submitted will be furnished to the Appointments Committee with those who are ineligible noted and the reasons for ineligibility given.

3. The Appointments Committee shall meet prior to the board meeting and develop its report which will be placed on the agenda as the "Appointments Committee" report for action at the next meeting of the County Board of Commissioners.

C) Notification of Appointment

The Clerk to the Board shall prepare a letter of notification to the appointee and a copy of the affected board, notifying each of the appointment. This letter will include a congratulation statement, the time, date and place of the first meeting he or she is to begin service; and when and where he or she is to be sworn in, if this is required.

D) Appreciation Letter for Past Services

If, because of policy or otherwise, an individual is unable to be reappointed, he or she will be sent a letter of appreciation by the Chairman of the Board of Commissioners at the expiration of his or her term thanking him or her for the past services rendered.

E) Resumes

All resumes received shall be retained for at least two (2) years. Resumes shall be kept on file for all active appointees. All the above data shall be maintained as confidential for County Board of Commissioners' use only.

August 1996

County of Wilson
Commissioners Committee Assignments

COMMITTEE	Thomas Lucas Chairman	Bobbie Jones Vice-Chairman	Leslie T. Atkinson	Rob Boyette	Roger Lucas	R. Tad Piner	Tim Williford
Appointments		XX		X			X
Audit	X					X	XX
ECC			X	X		XX	
EMS		XX	X			X	
Solid Waste	XX		X		X		
Personnel	XX			X			X
Water			XX		X	X	
Facilities	X	X					XX
Recreation	X		XX			X	
Non-Profit Funding		XX	X		X		
Animal Control	X		X		XX		

County of Wilson
Commissioners Board Assignments

COMMITTEE	Thomas Lucas Chairman	Bobbie Jones Vice Chairman	Leslie T. Atkinson	Rob Boyette	Roger Lucas	R. Tad Piner	Tim Williford
Boards Needing One Appointment							
Department of Social Services		X					
Wilson County Board of Health	X						
Wilson Economic Development Council	X						
Tourism Development Authority					X		
Library Board of Trustees						X	
Medical Center Board of Trustees							X
Mental Health				X			
Upper Coastal Plain COG					X		
Downtown Development							X
Arts Council Board of Directors						X	
Diversified Opportunities			X				
Council on Aging			X				
Rural Transportation Advisory Committee				X			
Wilson Community College (Bucky Robbins)							
NC Eastern Region Dev. Comm.	X						
Boards Needing Two Appointments							
Wilson County Properties	X					X	
Regional Sewer Authority				X	X		

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Wilson County Library Board of Trustees	September	27
WilMed Healthcare Board of Trustees	September	28
Town of Lucama Planning Board & Zoning Board	October	29
Town of Sharpsburg Planning Board	October	30
Town of Black Creek Planning Board	December	31
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Town of Sims Planning Board	December	33
Stantonsburg Planning Board	December	34
Wilson County Nursing Home Community Advisory Committee	December	35
NC Senior Tarheel Legislature	December	36
Rural ransportation Advisory Committee	December	37

WILSON COUNTY BOARD OF ADJUSTMENTS

(3 year term) *5 Members & 2 Alternates*

Qualifications: *Appointees must live in Wilson County & reside outside any city limit or ETJ.*
Function: *Hear & decide upon appeals concerning interpretations & administration of the Wilson County Zoning Ordinance.*
Meeting Schedule: *3rd Tuesday each month at 7:00 pm, Commissioners Meeting Room*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Mark S. Batts	2/2013	6 years	
Rodney Coleman	2/2014	3 years	
Phillip Harrell	2/2014	12 years	
Lori Jones	2/2015	6 years	
Vacant			Alternate
John R. Watson	2/2013	4 years	
Michael Worley	2/2014	3 years	Alternate

BOARD OF EQUALIZATION AND REVIEW

(3 year term) *5 Members*

Qualifications: *Good moral character, resident of Wilson County at least two years and prior to taking office, knowledge concerning real estate matters, real property owner of Wilson County and a registered voter of Wilson County.*
Function: *Review appeals from the County tax valuation.*
Remarks: *No member shall serve more than 2 successive terms of office without stepping down from the Board for at least one year per Resolution of Establishment.*
Meeting Schedule: *As announced*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Nathan Johnson Bissette	3/2014	9 years	
Tom Corbett	3/2015	8 years	
Charles P. Farris, Jr.	3/2014	9 years	
Michael N. Holt	3/2015	6 years	
R. Finley Snipes	3/2012	6 years	

CITY OF WILSON BOARD OF ADJUSTMENT

(3 year term) *8 Members (4 member & 2 alternate appointed by the City of Wilson, 1 member & 1 alternate appointed by the County)*

Qualifications: *County appointee shall be resident of the City's extraterritorial jurisdiction.*
Function: *Serves as an appeals Board for Planning & Zoning matters in reviewing decisions made by the office of zoning administration, granting special use permits, granting variances, & interpreting zoning ordinance.*
Remarks: *4 members & 2 alternates appointed by the City of Wilson; 1 member & 1 alternate appointed by the County.*
Meeting Schedule: *3rd Tuesday of each month at 5:30 pm at the City Council Chambers*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Don Holt	3/2015	7 years	County ETJ Alternate
T. Slade Rand, Jr.			Attorney
Michael E. Reed	3/2013	2 years	City of Wilson/Alternate
William H. Shreve	3/2013	3 years	City of Wilson/Alternate
Allen Stallings	3/2015	6 years	City Alternate
Douglas E. Stoiber	3/2014	6 years	City Appointment
Judy Weatherington	3/2015	3 years	City Appointment
Scott A. Wolford	3/2013	3 years	City Appointment/Alternate
Melanie Womble	3/2013	6 years	County ETJ

CITY OF WILSON PLANNING BOARD

(3 year term, may not serve more than 2 consectutive/full terms)
10 members (8 members appointed by the City and 2 members appointed by the County)

Qualifications: *County appointee shall be resident of the City's extraterritorial jurisdiction.*
Function: *Study the resources & needs of the City & prepare maps & plans for the systematic develpopment of the City & its jurisdiction.*
Remarks: *8 members appointed by the City of Wilson, & 2 members appointed by the County of Wilson.*
Meeting Schedule: *1st Tuesday of each month at 7:00 pm at the City Council Chambers*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Tyron C. Conti	3/2015	6 years	City of Wilson
Don Holt	3/2015	6 years	County ETJ
John Hoofnagle	3/2015	9 years	City of Wilson
Edward R. Jagnandan	3/2015	9 years	City of Wilson
Askew Clifton (A.C.) Joyner	3/2014	6 years	City of Wilson
Hyman W. Peters	3/2015	9 years	City of Wilson
Vacant			
Kelly Vick	3/2013	9 years	City of Wilson / Chairman
David C. Willhelm	3/2013	6 years	City of Wilson
Bobby Williams	3/2013	6 years	City of Wilson

CITY OF WILSON RECREATION COMMISSION

(3 year term, 2 full term limits along with portion of unexpired term)
11 members (8 members appointed by the City, 2 members appointed by the County, & 1 member appointed by Wedgewood Advisory Committee)

Qualifications: *Resident of Wilson County & reside outside the City of Wilson*
Function: *To provide, maintain, operate & supervise the public parks & playgrounds, athletic fields & recreation centers owned or controlled by the City and/or the County.*
Remarks: *8 members appointed by the City of Wilson; 2 members appointed by the County of Wilson; and 1 member appointed by Wedgewood Advisory Committee.*
Meeting Schedule: *1st Monday of each month at 5:30 pm at the City of Wilson Operation Center.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Dale M. Ballard	3/2015	6 years	City of Wilson
Robbie Craft	3/2015	6 years	City of Wilson
Leni Crook	3/2013	6 years	City of Wilson
Larry Fulghum	3/2013	3 years	Outside City Limits / County
Scott R. Hill	3/2014	6 years	City of Wilson
Don Holt	3/2014	7 years	Outside City Limits / County
LaTanya C. Simpson	3/2014	3 years	City of Wilson
James Smith	3/2013	6 years	City of Wilson
Marvin Lee Squires, Jr.	3/2013	6 years	City of Wilson
Michael E. Vick	3/2013	3 years	City of Wilson
David W. Winslow	3/2012	3 years	City of Wilson

TOWN OF SARATOGA PLANNING BOARD

(3 year term) *3 Members from Wilson County ETJ*

Function: *Prepare & maintain a coordinated plan for the development of the Town of Saratoga & its extraterritorial jurisdiction.*
Remarks: *County of Wilson appoints three members from the Town of Saratoga ETJ.*
Meeting Schedule: *As announced.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
M.J. Jackson	3/2011	9 years	County ETJ
Sellers James Jenkins	3/2011	9 years	County ETJ
Tim Shelton	3/2011	3 years	County ETJ

UPPER COASTAL PLAIN REGIONAL AGING ADVISORY COUNCIL

(3 year term with the option of an additional 2 year term) *4 Members representing Wilson County*

Qualifications: *Older citizens, consumers (representatives from geographical areas, low income target groups & identified minority groups).*
Function: *Advisory agency in carrying out the intent and objectives of the Older American Act.*
Remarks: *Each county of the COG has 4 voting members. One slot is reserved for Lead County Agency and one for the Senior Tarheel Legisdlature. 21 total members. 51% of membership must be 60 or older. It is strongly recommended that at least one member serve on the County Planning Committee.*
Meeting Schedule: *Bi-Monthly*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Ann Boyd	3/2014	4 years	County Appointed
Doris Jones	3/2010	5 years	County Appointed
Sally Miller		3 years	Senior Tar Heel Legislator
Denise Stinagle			Lead Agency

TOWN OF SIMS BOARD OF ADJUSTMENT

(3 year term) *3 Members (appointed by the County)*

Qualifications: *County appointee shall be resident of the City's extraterritorial zone.*
Function: *Serves as an appeals Board for Planning and Zoning matters in reviewing decisions made by the office of zoning administration, granting special use permits, granting variances, and interpreting zoning ordinances.*
Remarks: *2 mbmers and 1 alternate appointed by the County.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Bobby Ray Davis	3/2013	9 years	County ETJ
Henry Poythress	3/2013	9 years	County ETJ
Norman Ray Wood	3/2013	9 years	County ETJ

BLACK CREEK BOARD OF ADJUSTMENT

(3 year term) *6 Members*

Qualifications: *County appointee shall be resident of the City's extraterritorial zone.*
Function: *Serves as an appeals Board for Planning & Zoning matters in reviewing decisions made by the office of zoning administration, granting special use permits, granting variances, and interpreting zoning ordinances.*
Remarks: *1 member and 1 alternate appointed by the County; 5 by Black Creek.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Ernest Collier	4/2012	9 years	Black Creek ETJ
Herbert Godwin	4/2012		Black Creek Alternate
Roger Godwin	4/2012	15 years	County ETJ
Randy Hooks	4/2012	6 years	Black Creek
Janet Mintern	4/2011		Black Creek
Earl Wilson	4/2011		Black Creek

WILSON COUNTY CHILD FATALITY PREVENTION TEAM

(2 year term) *8 Members*

Qualifications: *Each local team shall consist of representatives of public and non-public agencies in the community that provide services to children and their families and other indidivuals who represent the community. No single team shall encompass a geographic or governmental area larger than one county.*
Function: *To provide services to children and their families.*
Meeting Schedule: *As announced*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Lynn Anders			
Stephen L. Beaman		2 years	County Appointment/Attorney
Don Hicks		2 years	County Appointment
Shartra Sylivant		2 years	County Appointment
Dinise Williams		2 years	County Appointment
Tammy Williford		2 years	County Appointment

UPPER COASTAL PLAIN COG BOARD OF DIRECTORS

(3 year term) *42 Members (4 Members and 4 Alternates for Wilson County)*

Qualifications: *Interest in long-term growth and development of five (5) county regions (Wilson, Nash, Edgecombe, Halifax & Northampton)*
Function: *To receive and vote upon reports and recommendations from the Executive Committee, the Executive Director and members of the staff of Upper Coastal Plain COG.*
Remarks: *Wilson County Board of Commissioners appoints one Commissioner, the County Manager, a member from the private sector, and minority representative.*
Meeting Schedule: *3rd Tuesday of each month at 7:00 pm at Upper Costal Plain COG meeting room.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Jason T. Kessler	6/2013	3 years	Citizen
Roger Lucas			Commissioner
Vacant			Commissioner (Alternate)
Vacant			Manager (Alternate)
Vacant			
Timothy Wiggs	6/2015	3 years	Alternate
Ellis Williford			County Manager
Michael Worley	6/2014	4 years	Citizen

NC EASTERN REGION DEVELOPMENT COMMISSION

(Staggered 4 year term) *3 Members from each county participating in the zone*

Qualifications: *Each participating County appoints one member. The General Assembly appoints two members to the Commission on the recommendation of the Speaker of the House of Representatives and two members of the recommendation of the President Pro Tempore of the Senate. The Governor shall appoint two members. The President Pro Tempore of the Senate, Speaker of the House of Representatives and the Governor shall consult to assist in geographic diversity in those six appointments. No person apointed under the subdivision is eligible to be Chairperson or Vice-Chairperson.*
Function: *Governing body of the NC Eastern Region. Allows the counties (Carteret, Craven, Duplin, Edgecome, Green, Jones, Lenoir, Nash, Onslow, Pamlico, Pitt, Wayne and Wilson) the potential to derive economic benefits from the NC Global Transpark and to creat a special economic development district.*
Remarks: *The Board of Commissioners of each county participating in the Region shall in consultation with the County's local business community appoint one member.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Thomas Lucas	6/2013	1 year	Commissioner

JURY COMMISSION

(2 year term) *3 Members*

Function: *Select prospective jurors.*
Remarks: *County Commissioners appoints 1 member; Clerk of Court appoints 1 member; and Resident Superior Judge appoints 1 member.*
Meeting Schedule: *As called.*
Compensation: *$12.00 an hour; Other Members $8.50 an hour.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Catherine Batten	6/2012	9 years	

WILSON COUNTY JUVENILE CRIME PREVENTION COUNCIL

(2 year term) *25 Members*

Qualifications: *Must fill required criteria as stated.*
Function: *To prevent at-risk juveniles from delinquency by developing community based alternatives to training schools and provide community based delinquency and substance abuse prevention strategies and programs.*
Remarks: *Council must perform on an on-going basis: (1) assess needs of juveniles in the community, evaluate resources, plan for unmet needs; (2) evaluate performance of juvenile services/programs as a condition of continued funding of programs; (3) increase public awareness of the causes of delinquency and prevention efforts; (4) develop intervention strategies; (5) provide funds for services treatment/ counseling/partenting/rehabilitation; and (6) plan for the establishment of permanent funding stream for prevention services.*
Meeting Schedule: *1st Thursday every month at 3:00 pm at the Miller Road Commissioners Room.*
Compensation: *No compensation, but may receive per diem.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Alonzo Braggs	6/2013		United Way Representative
Sy'Donna Braswell	6/2013		County Commissioner Appointee
Stephanie Dey	6/2013		State Youth Council
William C. Farris	6/2013		Chief District Judge
Cynthia Floyd	6/2013		School Superintendent
Beth Freshwater-Smith	6/2013		District Attorney's Office
Millicent Graves	6/2013		Juvenile Defense Attorney
Richard Groskin	6/2013		County Commissioner Appointee
Rodney Holden	6/2013		State Youth Council
Jim Howard	6/2013		County Commissioner Appointee
Paula Klutz	6/2013		County Commissioner Appointee
Gina Lane	6/2013		Substance Abuse
JoAnne Lucas	6/2013		DSS
Thomas Lucas	6/2013		Commissioner
Bill Martz	6/2013		Business Community
Shannon Nichols	6/2013		Chief of Police
Kate Powell	6/2013		Health Department
Tiffany Purdy	6/2013		Mental Health
Grady Smith	6/2013		Faith Community
Vacant			Recreation
Vacant			
Mike Walston	6/2013		Chief Court Counselor
Hearn Walston	6/2013		County Commissioner Appointee
Ellis Williford	6/2013		County Manager
Daryl Woodard	6/2013		County Commissioner Appointee

ROCKY MOUNT – WILSON AIRPORT AUTHORITY

(3 year term) *7 Members*

Qualifications: *Aviation or business background is desirable.*
Function: *To acquire property for estaglishing, constructing, enlarging, improving, maintaining, equipping, operating, and regulating an airport and other navigation facilties and other airport protection privileges to be jointly acquired, controlled and operated.*
Remarks: *1 representative from each of three counties (Nash, Wilson and Edgecombe). 2 representatives each from Rocky Mount and Wilson.*
*******length number of terms is left to the discretion of the County Commissioners *******
Meeting Schedule: *2nd Tuesday of each month at 3:30 pm in the Conference Room, Rocky Mount-Wilson Airport.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Nathan J. Bissette	6/2014	6 years	City of Wilson
Ann Etheridge			Rocky Mount
Dan Herring			Rocky Mount
William T. Lamm, III	6/2013	7 years	City of Wilson
Jeff Lockhart	6/2013	5 years	Wilson County
Charles M. Mullen			Nash County
Vacant			Edgecombe

WILSON COUNTY ABC BOARD

(3 year term) *3 Members*

Qualifications: *Interest in public affairs, good judgement, knowledge, ability and good moral character.*
Function: *To buy, sell, transport and possess alcoholic beverages as necessary for operation of County ABC Stores; designate an employee as manager of County ABC system; supervise ABC store personnel; employ local ABC officers; borrow money; buy and lease real and personal property.*
Remarks: *County Commissioners appoint members as well as the Chairman.*
Meeting Schedule: *2nd Tuesday each month at 10:00 am at ABC Board Office*
Compensation: *Chairman $1,300 annually; Other members $700 annually; All travel allowance $50 monthly*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Stephen Brewer	6/2014	9 years	
Paul Farris	6/2013	3 years	
Haddie Horne	6/2015	3 years	

WILSON COUNTY ADULT CARE COMMUNITY ADVISORY COMMITTEE

(1 or 3 year term) *7 Members*

Qualifications: *Resident of Wilson County; two members shall be appointed from nominations made by administrators of domicillary facilities in Wilson County. One member should be a person involved in the area of mental retardation.*
Function: *To maintain the intent of the Domiciliary Home Residents Bill of Rights within the licensed domiciliary homes and to promote community involvement and cooperation with domiciliary homes to ensure quality care for residents.*
Remarks: *Members can neither have a financial interest nor be an immediate family member of a resident in a home served by the committee. Members can be neither employees nor a member of governing body of a home (9 family care homes, 6 group homes, Heritage, Rose Vista, Spring Arbor, and Heritage).*
Meeting Schedule: *Quarterly (February, May, July, November)*
Compensation: *Reimbursement of $25 per day per member.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Alma Battle	6/2015	4 years	
Betty L. Boykin	6/2015	10 years	
Cleo Taylor Goodman	6/2013	7 years	
Hilda Joyner	6/2015	4 years	
Mary Langston	6/2013	16 years	
Deloris Thomas	6/2015	10 years	
Vacant			

WILSON COUNTY BOARD OF HEALTH

(3 year term) *11 Members*

Qualifications: *One physician licensed to practice medicine in North Carolina; one licensed optomestrist; one licensed dentist; one licensed veterinarian; one registered nurse; one licensed pharmacist; one county commissioner; one professional engineer; and three representatives of the general public.*
Function: *Responsibility to protect and promote the public health in Wilson County.*
Remarks: *Meeting during the months of February, April, June, August, October and December. The County Commissioner shall serve only as long as the member is a County Commissioner.*
Meeting Schedule: *3rd Tuesday every other month; 6:00 pm at the Board Room, Wilson County Health Department.*
Compensation: *Chairman $25 per meeting; other members $20 per meeting.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
William B. Boles	6/2014	9 years	Dentist
Kathy Dixon	6/2013	3 years	Registered Nurse
Melinda Laird	6/2014	3 years	General Public
Michael Lamonds	6/2013	9 years	Licensed Pharmacist
Thomas Lucas			Commissioner
Jessica McKee	6/2014	3 years	Physician
Richard Scott	6/2012	9 years	Veterinarian
Russell Stone	6/2012	1 year	Optometrist
Ronnie L. Sutton	6/2013	6 years	Engineer
Samuel Teruel-Velez	6/2013	4 years	General Public
Norma Velasco	6/2012	3 years	General Public

WILSON COUNTY DEPARTMENT OF SOCIAL SERVICES

(3 year term – no more than 2 full terms) *5 Members*

Qualifications: *Resident of Wilson County.*
Function: *Establish policies for programs established by General Statute in conformity with rules and regulations of Department of Human Resources and advise in developing policies and plans to improve the social conditions of the community.*
Remarks: *2 members appointed by the County Board of Commissioners; 2 members appointed by the State Board of Social Services; and the 4th member appoints a 5th member.*
Meeting Schedule: *Last Monday of each month at 3:30 pm at the Department of Social Services Board Room.*
Compensation: *Chairman $40 each meeting; other members $30 each meeting.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Charles E. Davis	6/2013	5 years	County Appointed
Jay Gallimore	6/2012	6 years	DSS Board Appointed
Walt Johnson	6/2011	9 years	State Appointed
Bobbie Jones			Commissioner
Denise Sessoms	6/2010	3 years	State Appointed

WILSON COUNTY PLANNING BOARD

(5 year term) *10 Members*

Qualifications: *Civic minded residents interested in growth and development issues with the ability to make objective decisions. Knowledge of professional experience in real estate, land development or construction industries is appropriate, but not required.*
Function: *Prepare and maintain a comprehensive and coordinated plan for the physical development of the County.*
Meeting Schedule: *3rd Monday at 7:30 pm, Commissioners Meeting Room*
Compensation: *$30 each member, each meeting attended.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Carroll Coleman	6/2016	10 years	
Randy Davis	6/2014	15 years	Chairman
Raeford Flowers	6/2015	13 years	
John Glover	6/2014	5 years	
Doug Mattox	6/2015	14 years	
Marion Pridgen	6/2013	15 years	
Linwood Scott	6/2017	13 years	
Randolph Sessoms	6/2016	5 years	
John L. Sharp	6/2013	5 years	
Linwood Vick	6/2017	12 years	

WILSON ECONOMIC DEVELOPMENT COUNCIL

(4 year term) *8 Members*

Qualifications: *The Council was established as an Economic Development Commission by the City of Wilson and the County of Wilson pursuant to NC General Statutes 158-8.*
Function: *The basic purpose of this County is to encourage the establishment of Industrial and Commercial enterprises and promote the Industrial and Commercial development of the City and County of Wilson. As economic development is a highly specialized endeavor, the County may avail itself of the services of special committees, persons, firms, and corporations whose services might be deemed necessary to effectuate its objectives.*
Meeting Schedule: *Shall meet at such regular times and dates as designated by the Chair of the Board.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Clarence Albert, Jr.	6/2015	4 years	County Appointed
Bruce Beasley			President/Chamber of Commerce
Donald Evans		9 years	City Council
William Farris	6/2016	4 years	County Appointed
Vance Forbes	6/2012	4 years	City Appointed
Grant Goings			City Manager/Ex Officio
Howard Jones	6/2016	4 years	County Appointed
Steve R. Leder	6/2013	6 years	City Appointed
Thomas Lucas			Commissioner
Craig M. Myers	6/2015	11 years	City Appointed
John Wiggins, III	6/2013	10 years	County Appointed / Chairman
Ellis Williford			County Manager/Ex Officio
Charles L. Wilson	6/2014		City Appointed

WILSON COMMUNITY COLLEGE BOARD OF TRUSTEES

(4 year term) *12 Members*

Qualifications: *4 elected by Board of Education; 4 elected by Board of County Commissioners; 4 appointed by the Governor; (Ex-Officio President of Study Body).*
Function: *To acquire, hold and transfer real property, to enter into contracts, to institute and defend legal and suits, and to exercise such other rights and privileges as may be necessary for the management and administration of the Technical Institute.*
Meeting Schedule: *1st Monday of each quarter at 12:00 Noon in Board Room, Building A, Room A-100.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Bruce Beasley, III	6/2012	4 years	Governor Appointed
Jerry Dorsey	6/2015	4 years	Board of Education
Alice B. Freeman	6/2013	8 years	Board of Education
Kienneth A. Jones	6/2014	4 years	Board of Education
George Leach	6/2012		Board of Education
Steven R. Leader	6/2014		Governor Appointed
R. Tad Piner	6/2015		Commissioner / County Appointed
James S. Pridgen	6/2013	4 years	Governor Appointed
Betty P. Putney	6/2016	10 years	County Appointed
Grady M. “Bucky” Robbins	6/2013	9 years	Commissioner
Agnes M. Speight	6/2015	4 years	Governor Appointed
David West	6/2015	4 years	County Appointed

TURNING POINT WORKFORCE DEVELOPMENT BOARD

(1 year – public sector; 2 years – private sector)

Qualifications: *The majority of the membership shall be representatives of the private sector as recommended by a private business organization, i.e. Chamber of Commerce. Other members must represent educational agencies, labor, rehabilitiation agences, community based organizations, economic development agencies or the public employment services.*
Function: *Establish a joint private and public sector involvement in planning, operation and monitoring at the Job Training Partnership Act at the Regional level, to make employment training programs responsive to the needs of the regional private sector community, to design training programs consistent with the above.*
Meeting Schedule: *Quarterly date/time established by Chairman*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Leslie Atkinson	6/2013	2 years	Private Sector
Jimmie Lucas	6/2013	2 years	Private Sector
Theresa R. Peaden	6/2013	6 years	Post Secondary Ed
David West	6/2012	6 years	Organized Labor
Randy Willis	6/2012	5 years	Private Sector

Eastpointe

(3 year term, no more than two consecutive terms. The term of the County Commissioner are concurrent with term as Commissioner). 5 Members

Function: *Evaluate and plan health services for Edgecombe, Nash, Wilson and Greene Counties in mental health, mental impairment, mental retardation, alcoholism, drug dependence and related fields.*
Meeting Schedule: *Every 3rd Tuesday of every other month.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Martha BeLand	7/2012	4 years	Wilson County
Rob Boyette	7/2013	3 years	Commissioner
Kim Hands	7/2013	3 years	

WILSON COUNTY TOURISM DEVELOPMENT AUTHORITY

(3 year term) *9 Members*

Qualifications: *The Authority shall be composed of the following members: Wilson County Commissioner appointed by the Board of Commissioners; a Member of the Wilson City Council appointed by the City Council; 3 owners or operators of motels, hotels, or other taxable accommodations in Wilson County, one of whom shall be appointed by the Wilson City Council, one by the Wilson County Board of Commissioners and one by the Wilson County Chamber of Commerce; 2 individuals involved in the tourist business who has demonstrated an interest in tourist accommodations; one appointed by the Wilson City Council and one by the Wilson County Board of Commissioners; an individual who is interested in the tourism business, has demonstrated an interest in tourism development and is appointed by the Wilson County Board of Commissioners; and an individual who is interested in tourism business and is appointed by the Wilson City Council.*
Function: *To further the development of travel, tourism and conventions in Wilson County through advertising and promotion; to sponsor tourist-oriented events and activities in Wilson County and to finance tourist related capital projects.*
Remarks: *Members of the Authority shall serve terms of three years. The Authority shall meet at the call of the chair and shall adopt rules of procedures to govern its meetings. The Finance Officer for Wilson County shall be the ex-officio Finance Officer for the Authority.*
Meeting Schedule: *2nd Tuesday each month at 11:45 am at the Wilson Country Club*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
David Allgood	8/2012	3 years	County Tourism Development
Keith Barnes	8/2012	3 years	City Tourism Development
Bowie Gray	8/2012	3 years	City Tourism Development
Minnie Horton	8/2011	1 years	City Owner/Operator
James Johnson, II			City Council
Roger Lucas			Commissioner
William Myers	8/2013	3 years	County Tourism Development
Jina Patel	8/2011	4 years	City Owner/Operator
Briscoe Thomas	8/2012	3 years	Chamber Owner/Operator

CITY OF WILSON APPEARANCE COMMISSION

(3 year term, may not serve more than 2 successive/full terms) *9 Members*

Qualifications: *County appointee shall be a resident of the City's extraterritorial zone. When possible appointment shall be made to insure that a majority of its members have had training or experience in architecture, landscaping design, horticulture, city planning or a related field.*
Function: *To study the visual problems and needs of the City and its zoning jurisdiction and to plan and implement programs to improve the visual quality and aesthetic characteristics of the City.*
Remarks: *8 members appointed by the City of Wilson and 1 member appointed by the County.*
Meeting Schedule: *2nd Monday of each month at 2:30 pm at the City Operations Center. The Commission does not meet in July or August.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Martha A. Brice	9/2014	3 years	City of Wilson
Harvey L. Douglas	9/2010	3 years	County
Monty G. Garrish	9/2012	6 years	City of Wilson
Sheryl A. Glenn-Ford	9/2013	6 years	City of Wilson
Tracey Farmer	9/2012	3 years	City of Wilson
Sharyn Lanier Hardister	9/2013	9 years	City of Wilson
Kerry Patterson	9/2012	3 years	City of Wilson
Nelly Roney	9/2012	3 years	City of Wilson
John Sugg	9/2013	3 years	City of Wilson
Rufus S. Swain			Ex-officio
Diane C. Thomas	9/2014	3 years	City of Wilson

WILSON COUNTY LIBRARY BOARD OF TRUSTEES

(6 year term) *7 Members (staggered terms)*

Qualifications: *Trustees shall be citizens and residents of Wilson County and shall be at least eighteen years of age.*
Function: *Governing instructions of the library personnel, budget, sdalary and building.*
Remarks: *7 members with staggered terms; all appointed by the County Commissioners.*
Meeting Schedule: *3rd Thursday every quarter at 9:00 am at the Library Meeting Room.*
Compensation: *Trustees may receive compensation for travel assocated with library, provided allowances are budgeted.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Stewart Arens	9/2015	6 years	Chairman
Faye Boykin	9/2011	3 years	
Linda B. Matthews	9/2013	7 years	
Perry Morrison	9/2014	6 years	
R. Tad Piner			Commissioner
Bob Reardon	9/2015	12 years	
Randolph Sessoms	9/2011	3 years	Chairman

WILMED HEALTHCARE BOARD OF TRUSTEES

(4 year term, limit of 2 complete terms) *13 Members*

Qualifications: *The Board of Directors shall consist of 13 members: 5 members shall be residents of the City of Wilson or Wilson Township; 4 members shall be residents of Wilson County who shall reside outside of Wilson Township and who shall be chosen with due regard to the desirability of maintaining such geographical distribution among the appointments that all sections of the County shall be represented; 1 member shall be a member of the Board of Commissioners of Wilson County and shall serve on the Board of Directors as a member at large; and the remaining 3 members shall be the current President of the Medical Staff at Wilson Medical Center, the Immediate Past President of the Medical Staff and a Physician who is active member of the Medical Staff, but not employed by Wilson Medical Center.*
Meeting Schedule: *4th Wednesday each month at 7:00 pm in the Board Room; November they meet on the 19th at 1:00 pm; and December they meet on the 17th at 1:00 pm – this is due to the holidays.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Edward Brezina, MD			Medical Staff President
Carroll Coleman	9/2014	4 years	County
Jonathon Dewald	9/2014	4 years	Medical Staff
David H. Hinnant	9/2012	12 years	County
Sheryletta W. Lacewell	9/2013	4 years	City
Reverend William Michael Presnell	9/2011	4 years	City
Jim Pridgen	9/2013	8 years	County
Thommy Shingleton	9/2014	4 years	County
Page Thomas Smith	9/2011	4 years	City
Gerald Vanden Bosch, MD	9/2011		Medical Staff
Carletha Ward	9/2012	8 years	City
David West	9/2013	8 years	City
Tim Williford			Commissioner

TOWN OF LUCAMA PLANNING BOARD & ZONING BOARD

(3 year term) *5 Members*

Qualifications: *County appointee shall be a resident of the Town's extraterritorial jurisdiction.*
Function: *Study resources and needs of the town and recommend plans for systematic development.*
Meeting Schedule: *When a zoning change is requested.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Brantley Collier			Lucama
Dennis Ford			Lucama
David Johnson			Lucama
Clara Pearson			Lucama
Gary L. Wright	10/2012	6 years	County ETJ

TOWN OF SHARPSBURG PLANNING BOARD

9 Members

Qualifications: *Resident of Sharpsburg. One alternate member and three extraterritorial jurisdiction seats from the counties of Edgecombe, Nash and Wilson.*
Function: *To prepare and maintain a coordinated plan for development.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Darrell Barfield			Sharpsburg
Donald Davis			Edgecombe County
Phillip Joyner			Vice-Chairman (Nash)
Clarence Morgan			Sharpsburg
Neil Mowatt			Sharpsburg
Gary Poole			Sharpsburg
Marvin Lee Robbins	10/2013	4 years	Chairman (Wilson)
David West			All Member
Robert Williams			Sharpsburg

TOWN OF BLACK CREEK PLANNING BOARD

(3 year term) *5 Members*

Qualifications: *County appointees shall be residents of the town's extraterritorial zone.*
Function: *Studies the resources and needs of the town and prepares and plans for systematic development of the town and its ETJ.*
Remarks: *1 resident of the ETJ appointed by the County.*
Meeting Schedule: *When necessary.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Pat Bass		3 years	Black Creek
Henry Evans		12 years	ETJ Representative
Johnny Van Minshew			Black Creek
Gena Seltzer			Black Creek
Don Skinner			Black Creek

NASH-EDGECOMBE ECONOMIC DEVELOPMENT, INC.

(4 year term) *18 Members (6 from Wilson County)*

Function: *To study problems, receive funds and other things as are necessary or desirable for advancing the general welfare of the people in the areas of Nash, Edgecombe and Wilson Counties.*
Remarks: *2 representatives appointed by the Board of County Commissioners. Ideally 2 Commissioners should be appointed who may select individuals to take their place at meetings with the intent of reporting back to the selected Commissioners. These members serve as liaisons to the Commissioners remaining on the NEED Board for as long as the commissioner remains in office. 2 Representatives appointed by the NEED Board and 2 representatives appointed by NEED Board to represent public interest groups.*
Meeting Schedule: *2nd Wednesday each month, 7:00 pm in NEED Main Office, 818 South Franklin Street, Rocky Mount, NC.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Leslie Atkinson	12/2012	8 years	Commissioner

TOWN OF SIMS PLANNING BOARD

(3 year term) *5 Members (2 residents of the ETJ appointed by the County)*

Qualifications: *County appointees shall be residents of the town's extraterritorial zone.*
Function: *Studies the resources and needs of the town and prepares and plans for systematic development of the town and its ETJ.*
Remarks: *2 residents of the ETJ appointed by the County.*
Meeting Schedule: *Scheduled when necessary.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Lynnette Harrison	12/2012	15 years	County ETJ
David Varley	12/2012	11 years	County ETJ

STANTONSBURG PLANNING BOARD

(3 year term) *7 Members (County appoints 2 members who reside in the ETJ)*

Qualifications: *5 members must be residents of Stantonsburg; and 2 members must be residents of the extraterritorial zone outside the town's limits.*
Function: *Prepare and maintain a comprehensive and coordinated plan for the physical development of the Town of Stantonsburg and its extraterritorial jurisdiction.*
Remarks: *County appoints two members who reside in the extraterritorial zone.*
Meeting Schedule: *As announced, temporarily.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Edwin Bynum, Jr.			Stantonsburg
Stella Farmer			Stantonsburg
Prior Hunt, Sr.			Stantonsburg
Jewel Pope			Stantonsburg
B.T. Shingleton Jr.	12/2011	14 years	County ETJ
Flora Mae Smith			Stantonsburg
Franklin Youngs	12/2011	15 years	County ETJ

WILSON COUNTY NURSING HOME COMMUNITY ADVISORY COMMITTEE

(1 year for initial appointment; 3 years re-appointment) *7 Members*

Qualifications: *Residents of Wilson County without financial interest in a home served by the Committee. Not an employee or member of governing body of a home. Not an immediate family member of a resident.*
Function: *To maintain the intent of the Nursing Home Residents Bill of Rights within the nursing home and promote quality care. Facilities to visit are Special Care, Triangle East, Bryan Center, Avante, and Britthaven.*
Remarks: *Initial terms are one year.*
Meeting Schedule: *Quarterly --- as announced.*
Compensation: *Reimbursement of $25 per day per member.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Nelda Bardin	12/2013	2 years	
Ann Boyd	12/2012	1 year	
Natalie Matthews	12/2012	4 years	
Helen Pierce	12/2014	10 years	
Jean Pittman	12/2014	7 years	
Faye Taylor	12/2012	7 years	Alternate Member
Sara Williams	12/2013	10 years	

NC SENIOR TARHEEL LEGISLATURE

(2 year term)

Qualifications: *60 years or over, and resident of Wilson County.*
Function: *Provide information and education to senior citizens on the legislative process and matters being considered by the General Assembly. Promote citizen involvement and advocacy concerning aging issues and assess the legislative needs of older adults by convening a forum modeled after the General Assembly.*
Compensation: *Travel will be compensated along with expenses.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Robert Lane	12/2012	4 years	Alternate
Sally Miller	12/2012	4 years	

RURAL TRANSPORTATION ADVISORY COMMITTEE

(2 year term) *4 Members from Wilson County*

Function: *Provide rural areas the opportunity to work in partnership with the NCDOT towards development of sound, short and long-range transportation planning for rural areas.*
Remarks: *The Counties of Edgecombe, Johnston, Nash and Wilson, participating municipalities in the County and the NCDOT, shall participate. Wilson County will appoint four members representing (1) Commissioner; (2) City of Wilson; (3) Representative from small towns; and (4) citizen with transportation interest. One officer from the UCPCOG Board of Directors Executive Committee will serve as an ex-official member.*

NAME	TERM EXPIRES	YEARS SERVED	NOTES
Rob Boyette		1 year	Commissioner
A.P. Coleman		6 years	City of Wilson
Roland Gardner		6 years	Other Municipality
William D. “Bill” Johnson		2 years	At Large