

WILSON COUNTY BOARD OF HEALTH MINUTES

Tuesday June 12, 2012

The Wilson County Board of Health held a regular meeting on Tuesday June 12, 2012 in the Board Room at the Wilson County Health Department. Members present were:

Thomas Lucas
Melinda Laird
Michael Lamonds
Jessica McKee, D.O.
Samuel Teruel-Velez

Ronnie Sutton
Russell Stone, O.D.
R. David Scott, D.V.M.
William B. Boles, III, D.D.S.

Others present:

Felix Meyer, Debra Harris, Rebecca Hunt-Hawley, Lida Blalock, Karyn Harwood, Tammra Morrison, Valerie Bulluck, Kate Powell, Jim Martin, Cinnamon Narron, Maria Glennon, D.V.M., Joy Reed, Brittan Wood, Janet Conner-Knox and Lynn Barnes.

Welcome

Ronnie Sutton, Chairman, called the meeting to order at 6:00 pm and extended a welcome to attendees and special guests.

Approval of Minutes of February 13, 2012 meeting

The minutes from the February 13, 2012 meeting were accepted without corrections, additions, or deletions. Also, the minutes from the May 29, 2012 closed session were approved.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration, and shall be so reflected in the minutes.

Special Presentation

Dr. Joy Reed, Division of Public Health read excerpts from a letter written to the BOH by Dr. Laura Gerald, M.D., M.P.H., NC State Health Director commending the health department on receiving accreditation status. Brittan Wood, Division of Public Health congratulated the BOH, health director and the citizens of Wilson County. On behalf of the NC Local Health Department Accreditation Board, a plaque was presented the health department.

Health Director's Report

Mr. Meyer welcomed Dr. Joy Reed and Brittan Wood, both from the Division of Public Health. The BOH and staff members were thanked for the team effort in the accreditation process. New employees were introduced, Valerie Bulluck, RN and Karyn Harwood, RN, who were in attendance. In February, Mr. Meyer and Tammra Morrison met with DHHS PHP&R regarding Strategic National Stockpile issues and requirements. Mr. Meyer presented at the NC Preparedness Coordinators Conference on June 6th. The WIC department will be expanding into the teleconference center. New floor plans for the extension are

being considered and hopefully the expansion will begin in July. Legislative and guardianship updates were given. Several letters of appreciation were recently received from WilMed Hospital and NCDPH to Environmental Health and from Healthy Start to Barbara Williams were read to the board. A Child Health audit was recently conducted by DPH and it was stated that WCHD is used state-wide as a model program. WCHD received Diabetes Self-Management Certification.

Dr. Krabill was thanked for his ongoing support for the Employee of the Month program. Personnel updates were given: Phyllis Rathbun, R.N. retired, 7 employees recently hired and 4 vacancies. Current staffing is at 97%. An update was given on the budget. Final consideration and approval was scheduled to go before the County Commissioners tonight, but has been rescheduled for Tuesday night, June 19th. Provider revenue highlights were gone over with the introduction of new services being offered. These services have been instituted in the last 3-4 years. The health department has 3 Family Nurse Practitioners and 1 Nurse Mid-Wife. There has been an expansion of third-party billing. An addition of a Registered Dietician will allow for new Medicare and Medicaid billings that have previously not been available. There is a projected addition of ultrasound diagnostics for an additional billing opportunity.

The NC STD Drug Formulary is funded to provide for the first 4 months of suppressive therapy to clients at no cost to the client. Additional treatment doses may be provided for a fee if the health department manages patients who are receiving ongoing suppressive therapy. WCHD would like to provide medication (Acyclovir) at a flat rate of \$5.00. A request was made to the BOH for approval to provide Acyclovir at a flat rate of \$5.00. A motion was made by Thomas Lucas to approve the flat rate fee of \$5.00 and Melinda Laird seconded.

Debra Harris, R.N., Home Health Director gave the Quarterly Home Health report. Ms. Harris discussed referral activity and discharge issues from January 2012-March 2012. Home Health staffs have begun training for Care Anywhere, a new computer software program. Michelle Crumpler, R.N., assumed the role as Supervisor of Home Health Aides. Two new nurses will join Home Health on July 1, 2012.

Mr. Meyer extended his appreciation to Dr. Scott for his dedication and service on the Board of Health.

Board Chairperson's Report

Mr. Ronnie Sutton presented a plaque of appreciation to Dr. Scott for his 9 years of service to the Board of Health. After the presentation was made, there were no comments or questions. Mr. Meyer and the Management Team members were thanked for the outstanding job done on the accreditation. With no comments from the public, Mr. Sutton asked for a motion to go into executive session to discuss a personnel matter. Motion was made by Melinda Laird and Michael Lamonds seconded. The Board moved in to executive (closed) session at approximately 7:05. At approximately 8:00, a motion was made by Dr. Boles to come out of executive session and Dr. Scott seconded.

Questions from the Board

Mr. Sutton asked if there were any questions from the Board. No one, at this time, had any questions.

Concerns of the Public

No one present from the public.

Adjournment- There being no further business Mr. Sutton adjourned the meeting at approximately 8:00 pm.

Respectfully submitted,

A. Felix Meyer, Secretary
Wilson County Board of Health

AFM/lmb