WILSON COUNTY
HEALTH DEPARTMENT

1801 Glendale Drive, Wilson NC 27893
Equal Opportunity/Affirmative Action Employer
DRUG FREE WORKPLACE

EXCELLENT BENEFIT PACKAGE
Free Health Insurance for Employees
401k and Local Government Retirement
Paid Holidays
Accrued Vacation/Sick Leave

JOB ANNOUNCEMENT

Community Transformation Grant (CTG) COORDINATOR - Job Order # 10102555
Position # 559-001-01 Salary Grade 70 – Starting Salary $39,528 – $66,816

DESCRIPTION OF WORK – Coordinate the development, implementation, planning and evaluation of numerous community-wide initiatives across an 8-county region to improve chronic disease, as outlined in the Community Transformation Grant (CTG). The purpose of the project is to create healthier communities by implementing evidence and practice-based policy, systems and environmental changes supporting tobacco free living, active living, healthy eating and high impact evidence-based clinical and preventive services. Focus will be on the rural counties in the region. Responsibilities will include the establishment of a diverse Regional CTG Leadership Team, as well as, the coordination and facilitation of the regional leadership team meetings. Develop an annual action plan for the region to determine priorities and population focus areas with assistance from appropriate state staff and input from the regional leadership team. Coordinate communications between CTG staff, intervention leads, and other regional partners. Assist state and regional media staff in the development of a marketing/media plan, inform the public about the goals of the program, and develop supportive relationships with those who contribute to the CTG Project's success (policy makers, regional leaders, community members, advocates in the health fields). Additional duties include tracking and reporting progress on all CTG action plan activities to state staff and collection of regional data to evaluate the impact of selected strategies on decreasing health disparities. Develop and manage of all program contracts. This includes defining the scope of work, specific deliverables, fiscal amount of contract, and required reporting guidance.

PREFERENCES: Bi-lingual (Spanish and English)

RECRUITMENT STANDARDS – A master's degree in public or human services (Prefer Public Health) administration or a human services programmatic fields preferably with course work in human services planning and evaluation and one year of experience in human service program planning, administration or evaluation; or graduation from a four-year college or university and three years of administrative or consultative experience in a human service program; or an equivalent combination of education and experience.

APPLICATION PROCESS - Candidates must complete and submit an application form by closing date. Candidates will be required to participate in a selection process that includes a structured interview. A resume` may be attached, but is not a substitute. Applications may be submitted electronically. Incomplete applications will not be processed. Applications may be obtained by contacting:

Employment Security Commission
(Telephone: 252 234-1129)
302 Tarboro St. West
Wilson NC 27893
or
Applications may be downloaded from www.wilson-co.com and submitted electronically

DATE OF VACANCY: 04/15/12
POSTING DATE: 03/30/12
APPLICATION DEADLINE: Continuous Recruitment

PRE-EMPLOYMENT DRUG SCREENING REQUIRED