

**WILSON COUNTY BOARD OF HEALTH  
MINUTES**

**Tuesday, April 12, 2011**

The Wilson County Board of Health held a regular meeting on Tuesday, April 12, 2011 in the Board Room at the Wilson County Health Department. Members present were:

Ralph B. Perry, Jr., O.D.  
Norma Velasco  
Samuel Teruel-Velez  
Thomas Lucas  
Michael Lamonds  
Dr. William Boles, III, D.D.S

Richard Hudson  
Jonathon Dewald, M.D.  
Kathy L. Dixon, RN  
Dr. R. David Scott, D.V.M.  
Ronnie Sutton

Others present:

Felix Meyer, Rebecca Hunt-Hawley, Debra Harris, Lida Blalock, Jenny Nicholson, Jennifer Bacon, Phyllis Rathbun, Cinnamon Narron, Christie White and Lynn Barnes.

**Welcome**

Dr. Ralph B. Perry, Jr. called the meeting to order at 6:00 pm and extended a welcome to attendees.

**Approval of Minutes of February 8, 2011 meeting**

The minutes from the February 8, 2011 meeting were accepted without corrections, additions, or deletions.

**Health Director's Report**

Mr. Meyer welcomed everyone to the meeting. Olivia Neely, reporter from the Wilson Times was welcomed to the meeting. Mr. Meyer reported that Tammra Morrison and he presented the Wilson County H1N1 response at the NC Emergency Management Association. Also Mr. Meyer has been asked by Public Health Regional Surveillance Team 1 (PHRST 1) to report WCHD mandatory flu program at the June meeting. Facility self-improvement continues with painting completed in Clinic A. Painting will begin in Clinic B next. BB&T has donated \$8000 to the Health Department for the front waiting area to make minor modifications to the front lobby and to furnish the lobby with new furniture. Building signage is to be replaced (bilingual) in preparation for accreditation. Aid to County Funds is threatened by Governor's proposed budget. These funds provide the only non-categorical funding to local agencies. They allow discretionary spending for essential services, otherwise not possible. Loss of funds would have a major impact on multiple public health programs. A letter was mailed to Senator Newton, Representative Farmer-Butterfield and all County Commissioners urging support for Aid to County Funds. OIC has initiated a proposal for collaborative venture for HIV/STD/diabetes testing. Use of the WCHD van for mobile screening will be allowed. WCHD will provide a phlebotomist or educator. OIC will provide screeners and counselors. The County attorney and county manager have no issues with this venture. OIC has a keen appreciation of the high target areas and the WCHD can gain positive image and visibility in target areas. BOH approval of the OIC/WCHD collaborative venture for mobile health screening was asked for. Ronnie Sutton made the motion to approve the collaborative venture for mobile health screening and Samuel Teruel-Velez seconded.

A major concern for health and human service agencies is the SB433 and HB580. The bill allows consolidation of social services, health services and other human service agencies. Mr. Meyer reported he had briefed the County Manager and emailed Senator Buck Newton at the request of the NCPHA and NCALHD. Also participating in a conference call with Senator Newton was DSS along with the health department. NCALHD has requested all local Boards of Health to consider resolution in opposition to SB433/HB580. The Resolution was distributed separately. After discussing, the Board was asked to approve resolution opposing SB433/HB580. Dr. Jonathon Dewald made the motion to oppose the SB433/HB580 and Ronnie Sutton seconded. Current staffing is at 96%. The Employee of the Month winners were recognized and WCHD thanks Dr. Krabill for his ongoing support of this program. A couple of Personnel cases were discussed. Guardianship was discussed and Cinnamon Narron will be attending required guardianship training on Thursday and Friday of this week. The budget was discussed. The BOH Budget committee met prior to the BOH meeting and approved the initial budget for submission to the County Manager and the County Commissioners. Accreditation was discussed and a request was made for the BOH to pursue national accreditation if the state program is deferred or terminated due to lack of funding. Ronnie Sutton made the motion to accept and Dr. Jonathon Dewald seconded. Rebecca Hunt-Hawley, RN, DON discussed the concerns over current billing structure in primary care and the need to change to a sliding scale. Richard Hudson requested the motion to change to sliding scale fees for the uninsured and Michael Lamonds seconded. Additional fees regarding Behavior Change/Interventions were discussed and a request was made to the Board to approve the new fees for Behavior Change/Interventions. Dr. Jonathon Dewald made a motion to accept and Samuel Teruel-Velez seconded.

Debra Harris, RN, Home Health Director gave the Home Health report discussing the Home Health referrals, admissions and reasons for non-admissions. Ms. Harris also gave the Board updates that became effective on April 1, 2011. The Board was given a copy of the report. WCHD is actively supporting youth employment development programs. The program is funded by federal stimulus money. We currently have two youth working at the health department that are in the program. Opportunities Industrialization Center of Wilson (OIC) is providing the youth and pay for this program. Also Y.E.S. 4 Success (Youth Empowered Striving 4 Success) is another program federally funded targeting economically disadvantaged and others facing barriers to employment. The health department has two participants in this program working in Home Health and Personal Health. Tammra Morrison, RN, Communicable Disease/Preparedness Coordinator has been invited by the Department of Public Health to serve as one of two LHD reps for the CDC review of state SNS program. The Family Planning section obtained excellent ratings on recent client surveys. Congratulations were extended to Rebecca Hunt-Hawley, Lynn Kearney, Phyllis Rathbun and all the Family Planning staff. Community Health Assessment which is required for Accreditation was discussed. Mr. Hudson gave a summary of the Community Health Assessment and required for hospitals. All of the participating agencies were thanked and their input was appreciated. The Board was asked to approve a move to a three year cycle from a four year cycle to synchronize/align assessment cycles with counterpart treatment agencies and facilities. Mr. Hudson made a motion to approve the move to a three year cycle and Dr. R. David Scott seconded.

Formulary changes were discussed by Mrs. Hunt-Hawley regarding accepting sample medications from drug representatives. Michael Lamonds, R.Ph. said the formulary list looked appropriate. There will be no controlled drugs. The Board was requested to approve the additional formulary items. Dr. Jonathon Dewald made a motion to approve the additional formulary items and Dr. William Boles, III seconded. Mrs. Hunt-Hawley discussed 2011-2012 NC Diabetes Education Recognition Program that has granted recognition from the Department of Public Health as an "umbrella" program to provide diabetes self-management education to include an individual assessment, complete an hour class, have a 3 month follow-up and returns for an annual follow-up, after the first year. The applications are due April 8<sup>th</sup> and selections will be on May 6<sup>th</sup>. An approval was requested from the BOH to secure authorization and funding for NC Diabetes Education Recognition Program. Norma Velasco made the motion to approve and Richard Hudson seconded. Mrs. Hunt-Hawley also discussed Adolescent Immunization Awareness

Month in April with WCHD holding special clinics to increase immunization rate. There will be two Thursday night clinics on April 7<sup>th</sup> and April 14<sup>th</sup> from 3:00-7:00 and an off-site clinic held at Lowes April 9<sup>th</sup>, 10:00-2:00.

**Board Chairperson's Report**

Dr. Perry had nothing to report.

**Questions from the Board**

Dr. Perry asked if there were any questions from the Board. No one, at this time, had any questions.

**Concerns of the Public**

No one present from the public.

**Adjournment**- There being no further business Dr. Perry adjourned the meeting at approximately at 7:30pm.

Respectfully submitted,

A. Felix Meyer, Secretary  
Wilson County Board of Health

AFM/lmb